

# BARABOO COMMUNITY DEVELOPMENT AUTHORITY

101 South Blvd., Baraboo WI 53913  
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Carolyn Wastlund, Chair  
Joan Fordham, Vice Chair  
Stuart Koehler, Treasurer

Cliff Bobholz  
Heather Kierzek  
Joel Petty  
Dean Skare

Mission Statement: To ensure affordable, attractive housing and to foster business and community development consistent with the general plan of the City

**Agenda for the Monthly Meeting of the Board of Commissioners of the Baraboo CDA**  
**Tuesday, July 2, 2019 7:00 PM**  
**Community Room, Donahue Terrace Apartments, 227 First Ave., Baraboo WI 53913**

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| <b>I. <u>Call to Order</u></b>   | Wastlund |
| <b>II. <u>Roll Call</u></b>  | Cannon   |
| <b>III. <u>Note Compliance with the Open Meeting Law</u></b>   | Wastlund |
| <b>IV. <u>Approval of Agenda</u></b>   | Action   |
| <b>V. <u>Approval of Minutes</u></b>   |          |
| 1. Meeting of June 4, 2019   | Action   |
| 2. Meeting of June 13, 2019  | Action   |
| <b>VI. <u>Announcement of Public Events</u></b>  |          |
| <b>VII. <u>Public Comment</u></b>  |          |
| No formal CDA action will be taken during this meeting on any topic brought up in public comment that is not on this agenda. Issues raised by the public may become a part of a future agenda. Items brought up in public comment that are already included on the meeting's agenda will not be discussed by the Board at this time. |          |
| <b>VIII. <u>Receipt of Financial Statements and Approve Vouchers and Journal Entries</u></b>   |          |
| 1. June 1, 2019 through June 28, 2019 Vouchers   |          |
| 2. Financial Statements  |          |
| 3. Vacancy Report  |          |
| 4. Outstanding Loan Report   |          |
| <b>IX. <u>Executive Director's Report</u></b>  |          |
| 1. Update on resident meetings   | Cannon   |
| <b>X. <u>Committee Reports</u></b> – Action by the CDA Board may be taken on any and all of the Committee Report items:  |          |
| 1. BEDC  | Wastlund |
| 2. Executive Committee   | Wastlund |
| 3. Finance Committee   | Wastlund |
| 4. Loan Review Committee   | Fordham  |
| <b>XI. <u>Old Business</u></b>   |          |
| 1. Update on CDA Projects  |          |

- a) Web site
2. Update on CLOSE Program
3. Consideration and discussion of CDA Strategic Plan

## **XII. New Business**

1. Consideration and discussion of Loan Manual for new economic development fund
2. Loan write-off for Virginia Davis
3. Consideration and discussion of changing the date/time for future CDA meetings

## **XIII. Board Member Comments**

No formal CDA action will be taken during this meeting on any topic brought up in board member comment that is not on this agenda. Issues raised by the board may become a part of a future agenda. Items brought up in board member comment that are already included on the meeting's agenda will not be discussed by the Board at this time.

## **XIV. Public Comment**

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## **XV. Adjournment**

**PLEASE TAKE NOTICE** that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk (101 South Blvd. or phone ((608) 355-2700) during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

Agenda Posted by: staff on 6-28-2019

Agenda Prepared by Patrick Cannon on 6-28-2019